

Rolling Actions Log

Policy and Sustainability Committee

5 October 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	04.10.16	Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report	That an update report be submitted to Committee in 6 months.	Chief Executive (for Education and Children's Services)	Ongoing		<p><u>Update 9 July 2020</u></p> <p>With the instigation of the Covid-19 lockdown and other measures in place, the transfer of the two schools was put on hold on the 25th March 2020.</p> <p>The last 2 schools to transfer WHEC and Leith Academy will not do so until Edinburgh Leisure is back up and running and they are able to be transferred.</p>

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							<p><u>Update 25 June 2020</u></p> <p>To agree that a final report be submitted to Committee.</p>
2	01.02.18	<p>City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18</p> <p>(Agenda for 1 February 2018)</p>	<p>Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.</p>	Executive Director of Place	30 November 2021		<p>This contract is in place until Winter Festival 2022. The review of the contract will be presented to Policy and Sustainability Committee.</p>
3	06.02.20	<p>City of Edinburgh Council – Motion by Councillor Main – Recycling in Schools</p>	<p>To request:</p> <p>a) All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work</p>	Executive Director of Place	Early 2022		<p><u>Update 1 June 2021</u></p> <p>Due to the ongoing Covid restrictions in place in schools and schools meals continuing to be delivered in</p>

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			<p>together to review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21 academic year within policy and current budgets, and reporting any financial challenges in doing so to the report requested.</p> <p>b) A report to the Policy and Sustainability Committee outlining the service provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030.</p>				<p>classrooms until September 2021, it is proposed to provide committee with a update report in early 2022</p> <p><u>Update - 6 October 2020</u></p> <p>Report to Committee – agreed to leave open until the information requested had been provided.</p> <p><u>Update – 11 June 2020</u></p> <p>Following discussion with Councillor Main it has been agreed that this report will be deferred to September 2020, to enable the relevant service areas to</p>

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							prioritise work to support schools re-opening and to incorporate lessons learned arising from the Covid-19 lockdown period.
4	09.07.20	Tourism and Hospitality Sector Recovery Plan – Follow Up	<p>Notes the importance of Business tourism to the City’s hospitality sector and the importance of business tourism in helping many of Edinburgh’s sectors access the global market;</p> <p>Notes this would require additional engagement with industry and key partners to fully develop a long-term approach and agree that this should be reported back to the Policy and Sustainability Committee, including how the organisational structure will operate throughout the City.</p>	Executive Director of Place	30 November 2021		<p><u>Update 20 April 2021</u></p> <p>Discussions are continuing to develop a partnership model for business tourism for the city.</p> <p><u>Update 23 February 2021</u></p> <p>An update has been provided on the Business Bulletin for this meeting</p> <p><u>Update 10 November 2020</u></p> <p>An update will be</p>

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							provided in the Committee's Business Bulletin in December 2020
5	06.10.20	Edinburgh and South East Scotland City Region Deal Annual Report	Notes reference in paragraph 4.3.6 to the Benefits Realisation Plan for the Deal and agrees that a further report be provided after the City Region Deal Joint Committee has considered the report detailing the Plan and how its indicators will be presented to the Policy and Sustainability Committee to allow elected members to scrutinise the Plan and ensure it will provide a robust process for reporting and monitoring delivery of the Deal	Executive Director of Place	5 October 2021	5 October 2021	Recommended for Closure Report on the agenda for this meeting

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6	06.10.20	Recycling and Waste Collection in Schools	<p>1) Requests that a report on the progress of the introduction of the new service is brought back to committee in six months.</p> <p>2) To agree to consider food waste recycling receptacles in schools as broken down in Appendix 2 and provide an update to members</p>	<p>Executive Director of Place</p> <p>Executive Director Place</p>	<p>Early 2022</p> <p>Early 2022</p>		<p><u>Update 1 June 2021</u></p> <p>Due to the ongoing Covid restrictions in place in schools and schools meals continuing to be delivered in classrooms until September 2021, it is proposed to provide committee with a update report in early 2022</p>
7	10.11.20	Update on the Edinburgh Health and Social Care Older People Joint Inspection Improvement Plan	To agree that an update report be brought back to this Committee in no later than 6 months time and that the Convener liaise with the Chair of the IJB and Chief Officer on exactly when this would be possible.	Chief Officer, Edinburgh Health and Social Care Partnership	30 November 2021		

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8	01.12.20	End Poverty in Edinburgh Delivery Plan 2020-30	To agree that the Policy and Sustainability Committee should consider an annual report on progress against delivery of this plan, with the first such report to be prepared for Autumn 2021.	Executive Director of Corporate Services	5 October 2021		Recommended for closure Report on the agenda for this meeting and the Work Programme for future years.
9	23.02.21	Edinburgh Integration Joint Board Savings and Recovery Programme 2020/21 Update	To note the current position of the Edinburgh Integration Joint Board's Savings and Recovery Programme 2020/21 and request an update on savings programmes relevant to the Council's responsibilities come back to this Committee by the end of year	Chief Officer, Edinburgh Integration Joint Board	22 February 2022		
10	20.04.21	Best Value - COVID-19 Engagement and Consultation Approach	Requests the model for community engagement come back to this committee in 3 cycles with a clear plan of how this model will be fully embedded	Executive Director of Corporate Services	5 October 2021		Recommended for Closure Report on the agenda for this meeting

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			across all Council service areas				
11	20.04.21	Equality and Diversity Framework 2021-2025	Agrees that an additional report within 3 cycles is provided to Committee demonstrating how these aspects will be addressed through a suitable action plan or existing work plans.	Executive Director of Corporate Services	5 October 2021		Recommended for closure Report on the agenda for this meeting
12	20.04.21	Council's Emissions Reduction Plan	1) Requests a report within 2 cycles to detail options for Energy for Edinburgh's involvement in accelerating and delivering the Council's carbon targets as well as the contribution to the citywide net zero target. These should include, but not be limited to, involvement in decarbonising heat of the Council's estate and moving to EV and/or	Executive Director of Corporate Services	30 November 2021		<u>Update 5 October</u> This report is scheduled for the November meeting of Committee <u>Update - 3 August</u> An update is provided in the Business Bulletin for this meeting.

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			<p>hydrogen for Council fleet- with opportunities to help accelerate decarbonisation of transport in the wider City. Proposals should be written to be able to be fully incorporated into the plans due for approval in October.</p> <p>2) Requests that when the final reports come back in October for the Council's carbon reduction and the wider city, actions in areas like heat and transport, where the Council can build infrastructure that has a benefit other sectors' transition to zero-carbon, these actions are fully included</p>	Executive Director of Corporate Services	30 November 2021		

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13	20.04.21	Anti-Social Behaviour Motion Report	To ask the Head of Safer and Stronger Communities to provide an update report before the end of 2021 confirming adherence to the new procedure.	Chief Executive Head of Safer and Stronger Communities	End 2021		
14	29.04.21	City of Edinburgh Council - Motion by Councillor Watt - Women's Safety in Public Places (See action 25 below)	Council agrees to bring a report to Policy & Sustainability within two cycles, detailing any actions to improve women's safety, including embedding considerations within risk assessments, placemaking and any other organisational changes to positively impact safety of women in Edinburgh. This report should identify options for a consultation around the public places and spaces in Edinburgh where women feel safe, where they feel less safe and what can be done to	Executive Director of Corporate Services	30 November 2021		

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			improve their safety. With actions being reported back to the appropriate committee.				
15	29.04.21	City of Edinburgh Council – Motion by Councillor Whyte - Protect Transport for Edinburgh	<p>1) Requests the report to the Policy and Sustainability Committee within three cycles to include information on how the Council is facilitating partnership between Community Police and with our excellent third sector organisations across the city who already deliver detached, or street-based, youth work.</p> <p>2) Also includes consideration of place plans, shaped by participation of young people, to help the city further develop a</p>	Interim Executive Director of Education and Children’s Services (for the Chief Executive)	5 October 2021		<p>Recommended for closure</p> <p>Report on the agenda for this meeting</p>

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			<p>preventative approach to antisocial behaviour while supporting and encouraging our young people and keeping them, and our wider communities, safe.</p> <p>3) Therefore calls on the Chief Executive to provide an urgent report indicating actions that can be taken to consult with young people and affected communities on ways to mitigate the causes of anti-social behaviour including the lack of facilities across the city for people between the ages of 12 and 17 (inclusive). Asks that this report also considers how</p>				

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			<p>Edinburgh can work with other local authorities to alleviate anti-social behaviour across the region.</p> <p>4) That the process of such a consultation and its results should be shared with the Edinburgh Community Safety Partnership to ensure partnership work can be engaged in to prevent anti-social behaviour in the future.</p>				
16	10.06.21	Adaptation and Renewal Programme Update	Committee also requests a full report to the Policy and Sustainability committee in two cycles that details the work council has done in relation to community centres since March 2020, laying out the timeline of all key decisions, and	Interim Executive Director of Education and Children's Services/ Executive Director of Place	5 October 2021		<p>Recommended for closure</p> <p>This is included as part of the Business Renewal Update on the agenda.</p>

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			interactions with community centre management committees				
17	10.06.21	Edinburgh Economy Strategy Development Report and City Centre Recovery Action Plan	Agree that findings from the consultation and final draft documents will be brought for consideration by the Policy and Sustainability Committee in November 2021.	Executive Director of Place	30 November 2021		
18	10.06.21	Petition for Consideration - Resettle Refugees and Asylum Seekers from the Aegean Island Camps in Edinburgh	To request a report on the issues raised by the petitioner and the Committee	Executive Director of Education and Children's Services	January 2022		
19	24.06.21	City of Edinburgh Council - In-house Service Provision - Motion by Councillor Day	To request a report to the Policy and Sustainability Committee in 2 cycles setting out a process and timeline to examine where in-house provision could be	Executive Director of Corporate Services	5 October 2021		Recommended for closure Report on the agenda for this meeting

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			expanded in Council service delivery (including setting out engagement processes for staff, local trade unions, key service users and other stakeholders and recognising the financial and other inputs required to allow best value assessments to be made), and include an update on the use of community benefit clauses in external contracts such as increased local apprenticeships and other clauses in use.				
20	03.08.21	Adaptation and Renewal Programme Update	1) To request a briefing to all members of Council within one cycle which explained how the Council was involved in the vaccination programme and actions that elected members could take	Executive Director of Place (Andrew Mitchell)	October 2021	28 September 2021	Recommended for Closure A briefing note was circulated to members on 28 September 2021

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			<p>to help facilitate or encourage the uptake within their own communities.</p> <p>2) To provide an update to members on voluntary groups who were providing assistance to members of the public with mobility difficulties with transport to vaccination centres.</p> <p>3) To invite Dona Milne, NHS Lothian to a future meeting to provide an update on the vaccination programme (as part of the Adaptation and Renewal Programme Update).</p>	<p>Executive Director of Place (Andrew Mitchell)</p> <p>Chief Executive</p>	<p>October 2021</p>	<p>28 September 2021</p>	<p>Recommended for Closure</p> <p>A briefing note was circulated to members on 28 September 2021</p>

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21	03.08.21	Edinburgh Integration Joint Board Progress Report	To provide details of progress in transitioning to the 3 Conversations model to members, including milestones and completion dates.	Chief Officer, Edinburgh Health and Social Care Partnership		28 September 2021	Recommended for Closure Briefing note issued to members on 28 September 2021
22	03.08.21	Edinburgh Response to the Mental Welfare Commissions Report - Authority to Discharge	<p>1) To agree that an update be provided to Committee on the implementation of the Mental Welfare Commission's recommendations</p> <p>2) To note that the report suggested only an audit of a small number of cases covering a short period was carried out, and to request a report in one cycle to fulfil the original motion request 2.4.3 'Realistic and achievable</p>	<p>Chief Officer, Edinburgh Health and Social Care Partnership</p> <p>Chief Officer, Edinburgh Health and Social Care Partnership</p>	5 October 2021	5 October 2021	Recommended for closure Report on the agenda for this meeting

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			timescales to carry out a proportionate review of all cases over the past 16 months....'				
24	03.08.21	Youth Work in Community Centres and Other Locations	To agree to receive a further report on the youth work strategy in October.	Interim Executive Director of Education and Children's Services	Early 2022		<p><u>Update – October 2021</u></p> <p>The full report will be submitted at a later date when Council officers and partners are better placed to provide an informed report, following the Scottish Government launch the National Youth Work Strategy in early 2022. An update will be included on the Business Bulletin in November.</p>
25	26.08.21	City of Edinburgh Council - Creating a Safer First and Last Mile Journey	To welcome the motion by Councillor Osler and ask that it be included in the remit of Councillor Watt's	Executive Director of Corporate Services	30 November 2021		

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		for Women and Girls – motion by Councillor Osler (See action 14 above)	motion: Women’s Safety in Public Places, which was agreed by Council on 29 April 2021. Councillor Watt’s motion asked for a report to Policy and Sustainability Committee within two cycles. This amendment would extend that by two cycles to acknowledge the scope of the work that is being undertaken.				
26	26.08.21	City of Edinburgh Council - Fossil Fuel Non Proliferation Treaty – motion by Councillor Burgess	To call for a report in two cycles to the Policy and Sustainability Committee setting out the Fossil Fuel Non-Proliferation Treaty and any implications for the City of Edinburgh Council.	Executive Director of Corporate Services	30 November 2021		
27	23.09.21	City of Edinburgh Council – Council Owned Care Homes – EIJB – motion by	To request an update report from the Chief Officer of the EIJB within one cycle to the Policy and Sustainability Committee updating Council	Chief Officer, Edinburgh Health and Social Care Partnership	30 November 2021		

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		Councillor McVey	on these plans				
28	23.09.21	City of Edinburgh Council – Better School Milk – motion by Councillor Burgess	To request a report into the introduction of organic school milk with reduced use of single-use plastic in Edinburgh Council-run schools to the Policy & Sustainability committee within two cycles.	Executive Director of Place	22 February 2022		